



BENWICK PARISH COUNCIL

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Clerk: Mrs J S RICHARDSON

To Members of the Council

29th July 2020

You are hereby summoned to attend an online meeting of Benwick Parish Council for the purpose of transacting the following business.

On Monday 3rd August 2020 at 7.30 p.m.

This will be a "virtual meeting" using Zoom Video Conferencing in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Members of the public and press are welcome to attend. Zoom meeting ID 4545690390 Password Benwick

Yours truly

Mrs J S Richardson
Clerk/Proper Officer

AGENDA

All Members are reminded that they need to declare any pecuniary and non-pecuniary interests before an item is discussed at this meeting under the Localism Act 2011.

A resolution under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the special confidential nature of the business to be transacted must be proposed if any item should be discussed in Committee.

PLEASE NOTE ALL MEETINGS WILL BE RECORDED FOR THE PURPOSE OF ASSISTANCE OF MINUTE TAKING ONLY.

050/20-21 Apologies for Absence

051/20-21 Declarations of Interest

Councillors to declare any interests in respect of any item to be discussed at this meeting:-

- a) Disclosable Pecuniary Interest
- b) Non-Pecuniary Interest
- c) Sensitive Pecuniary Interest

052/20-21 PUBLIC TIME

053/20-21 Confirmation of Minutes

To sign and approve the Minutes of the Meetings held on 6th July 2020

054/20-21 Matters Arising

Overgrown hedge on Nene Parade reported to CCC on 10/07/2020, response received 21/07/2020 stating that home owner has been contacted

055/20-21 County & District Councillors Reports

Reports from County and District Councillors

056/20-21 Street Lighting

- a) To provide update on contract for change to LED of all street lights

057/20-21 LHI 2020/21 - MVAS Applications

- a) Update on LHI Bid for 2020/21
- b) To discuss and agree options required for the 2021/22 LHI application, including the purchase of another MVAS application, closing date is 27th September 2020

058/20-21 Police Report

To discuss and agree actions in relation to Police Report

059/20-21 Income & Expenditure

- a) Rec'd Street Light Grant from FDC £8,448

- b) Members to consider and approve the following accounts for payment

Tivoli	Cemetery Maintenance	£382.54
CGM Landscapes	Verge Cutting	£44.48
J Richardson	Admin – 26/07/2020	£359.04
J Richardson	Expenses- reimbursement	£159.00
EON	Street Light Electricity	£179.09
Anglian Water	Water charges (Cemetery & Allotment)	£43.10

Middle Level Commissioners	Drainage Rates	£118.82
March West & White Fen IDB	Drainage Rates	£114.25

TOTALS

£1400.32

- c) Clerk to report on the July Bank Balances and reconciliation statement
- 060/20-21 Utilising road verges for biodiversity & habitat**
To discuss and agree actions regarding letter from Extinction Rebellion
- 061/20-21 Burial/Cemetery**
a) To update on actions regarding extending Cremation Plots in the Cemetery
- 062/20-21 Allotments**
a) To discuss quote received for flailing the hedge that adjoins the highway at a cost of £200. A budget of £200 was authorised for this work in Item 186/19-20 at the meeting held on 6th January 2020.
b) To discuss and agree Town Ground rents for 2020/21 (currently £125 per acre + drainage rates)
c) To update on findings regarding tree at entrance to allotments
- 063/20-21 Grass Verges**
To discuss and agree actions required regarding email of complaint re state of verge between the two bridges. CGM have this work programmed for w/c 17th August 2020
- 064/20-21 Parish Council Policies**
To review discuss and agree any amendments to Parish Council Policies & Notices:-
a) Policy for dealing with requests from Press and/or other media
b) Child & Vulnerable adult safeguarding policy
c) Policy on filming, audio recording, photographing and reporting of Council Meetings
d) Expenses Policy
e) Discipline and Grievance Policy
f) Complaints Procedure
g) Equality Policy
h) Information & Data Protection Policy
i) Privacy Notice
j) Email Contact Privacy Notice
k) Retention and Disposal Policy
l) Financial Regulations
m) Standing Orders
n) Burial Fees and Regulations
- 065/20-21 Parish Council Risk Assessment**
To discuss and agree the Parish Council Risk Assessment for 2020/21
- 066/20-21 Correspondence**
a) Rural Services Network, bulletin (emailed 08/07/2020, 15/07/2020, 28/07/2020)
b) FDC Press releases (emailed 03/07/2020, 08/07/2020, 10/07/2020, 22/07/2020, 24/07/2020, 27/07/2020)
c) Parish & Town Council Coronavirus Updates (emailed 06/07/2020, 13/07/2020, 27/07/2020)
d) FDC Community Coronavirus Updates (emailed 03/07/2020)
e) NALC Chief Executives Bulletin (emailed 06/07/2020, 13/07/2020, 20/07/2020, 27/07/2020)
f) News from the Acting Police and Crime Commissioner (emailed 06/07/2020)
g) NALC Plans for a series of online events (emailed 08/07/2020)
h) FDC Postponement of Fenland District Council Civic Events (emailed 08/07/2020, 27/07/2020)
i) IHMC June Incident Report (emailed 08/07/2020)
j) Cambridgeshire Libraries - Revised Library at Home service (emailed 10/07/2020)
k) Natural Cambridgeshire Survey (emailed 10/07/2020)
l) Highways Roadworks & events bulletin 16th - 31st July 2020 (emailed 15/07/2020)
m) Consultation on Model Code of Conduct (emailed 20/07/2020)
n) Cambridgeshire Local Councils Conference 2020 - Save the date (emailed 22/07/2020)
- 067/20-21 Agenda Items/Next Meeting**
The date of the next Parish Council Meeting will be Monday 7th September 2020. Items to be included on Agenda should be with the Clerk by Monday 31st August 2020